

WRWSD Board of Trustees Monday Meeting – 8/25/25

President Levermore called the meeting to order at 6:00pm.

Roll Call: Present: Armstrong, Feil, Harper, Levermore, Moore, Wales, Mgr. Wilkin, Supt. Wilson

Others present: Gary Silcott with DLZ Engineering

Minutes:

- A motion was made by Armstrong and seconded by Wales to approve the 8/9/25 Monthly Meeting minutes as distributed. A ye/nay vote was taken and the motion passed unanimously.
- A motion was made by Moore and seconded by Wales to approve the 8/12/25 Special Meeting minutes as distributed. A ye/nay vote was taken and the motion passed unanimously.

President's Report (Levermore):

- We anticipate another open WRWSD Trustee position. President Levermore will make the first official announcement at the monthly meeting once the letter of resignation is received.
- The Board appointed Bryan Gruber as WRWSD Trustee to fulfill the remainder of Susan Kost's term which ends in April 2026. (*See Motion #2025-26 below*). The Board encouraged him to reapply this fall if he'd like to continue serving.
- A Caring for your Grinder Pump reminder is posted on the Lake Waynoka website. It details items that are harmful to the longevity of the grinder pump. Treasurer Feil suggested posting a notice in the newsletter. 'Flushable wipes' seem to be a common cause for failure. Please do not flush them into the system. Repeated offenses may be subject to fines.

Treasurer's Report (Feil): Motion #2025-27 below was made to adjust appropriations for 2025. The expenditure increases were needed to replace blowers and other components on WRWSD plant machinery.

Manager and Plant Superintendent Report (Mgr. Wilkin/Supt. Wilson): Gary Silcott, from DLZ Engineering, was introduced and presented the Water and Sewer Capacity Study. The report analyzed the current number of homes (including water/sewer/grinder permits already approved) and the WRWSD facilities in their current state to determine the maximum number of homes our current infrastructure can service before reaching 100% capacity. This would be without expanding the WRWSD plant. It indicates for both water and sewer, we only have enough capacity for an additional 150 homes. The study details which improvements and expansions would be needed to increase the infrastructure to accommodate more homes. The study reveals that Lake Waynoka's median income is roughly \$86,000 which limits our ability to obtain grants and any expansions would most likely be funded through low-interest, long-term loans. Mr. Silcott recommended upgrading automated improvements and bringing into compliance the 50-year-old plant so when the decision is made to expand, it will be much easier and less time consuming. The Board will continue researching expansion options and DLZ will develop the designs. Mr. Silcott said the reservoir needs to be dredged to increase water storage. The installation of the DAF tank should help with manganese removal caused by algae decay. The Board discussed the study thoroughly and ideas on how to proceed. The Board decided to limit the issuing of both grinder pumps and water/sewer taps to a maximum of 10 per year, beginning January 2026. As well, there would be no added capacity to the campground during this period. Mgr. Wilkin reached out to the Ohio Lake Community Association to see if any other communities have had to limit their growth while they expanded their water and sewer systems. Apparently, we are the first and all eyes will be on us as we navigate our way through the process. After further questions and discussion, the Board made a resolution draft and asked Mgr. Wilkin to submit it to legal counsel for review. Once any adjustments have been made and determined, the resolution will be made public so every member is informed and will have time to submit feedback before the Board votes on whether or not to approve the resolution. The Board is going to host a Town Hall to review the Water and Sewer Capacity Study and asked Mr. Silcott for a date that he will be available to attend to answer any community questions.

Old Business: None

New Business: None

Motions and Resolutions:

- Motion #2025-26 was made by Armstrong and seconded by Harper to appoint Bryan Gruber as WRWSD Trustee filling the vacated position through April 2026. A roll call vote was taken and the motion passed unanimously.
- Motion #2025-27 was made by Moore and seconded by Feil to amend the 2025 expense budget as follows for equipment maintenance. Budgeted amount was \$7,447.06, amended amount of \$17,047.24 with a difference of \$9,600.18. A roll call vote was taken and the motion passed unanimously.

Board Member Concerns: None

Adjournment: The motion to adjourn was made by Wales and seconded by Moore. A yea/nay vote was taken. All were in favor and the meeting was adjourned at 7:43pm.

Rhonda J. Maybriar, WRWSD Assistant Recording Secretary